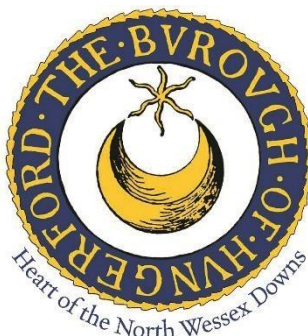


# HUNGERFORD TOWN COUNCIL

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**Draft MINUTES of the Recreation, Amenities and War Memorials Committee (R&A) meeting held on Monday 22<sup>nd</sup> September 2025 at 7.00pm, in the Library, Hungerford**

**Present:** Cllrs Simpson, Winsor, Alford, Fyfe, Reeves, Day & Brunning

**In attendance:** Deputy Town Clerk (DTC)

**The minutes of the meeting are recorded in order they were discussed at committee meeting.**

**RA2025056** Apologies for absence – Cllrs Keates & Armstrong and District Cllrs Gaines, Vickers & Benneyworth

**RA2025057** Declarations of Interest - none

**RA2025058** Agreement of minutes of meeting held on 21<sup>st</sup> July 2025 and update on actions.

**CCTV** Cllrs discussed the lack of funds available in the budget and high cost of equipment was noted as HTC is currently still in the process of upgrading current system. Consider use of alternative cameras including battery operated and possible options to connect to Wi-Fi (possibly on a local residential property). This would enable HTC to retain control of the cameras. Use of CCTV signs must be displayed to ensure residents / visitors are aware that CCTV is in operation.

**Action 1:** HTC to contact a local resident to see if they would consider battery camera.

**Action 2:** HTC to provide quotes for different versions of cameras, including battery operated ones.

**Action 3:** Put CCTV cameras on R&A Agenda in November for agreement.

## **British War Memorial**

Cllrs discussed the blue railings (owned by WBC) at Bridge Street War Memorial and agreed the railings need to be painted black, and the rest of the black railings (owned by HTC) need to be re-painted, ideally before to Remembrance Day.

**Action 1:** HTC to obtain a quote from contractor and use maintenance budget. Consider a working party to do the painting if the cost is too high.

**Action 2:** Send quote to Full Council for agreement.

## **Cllr Alford's report** – Deferred until November's R&A meeting.

**Action 1:** HTC Office to invite Y&CC to the R&A meeting in November to provide an update.

**Proposed:** Cllr Simpson  
**Seconded:** Cllr Winsor  
**Resolution:** Minutes of meeting held on 21<sup>st</sup> July were agreed as a true representation of the meeting with the actions above agreed.

**RA2025059** Receive updated summary of maintenance list.

**Memorial Avenue** - Metal work on arms of the benches needs to be painted and Cllrs suggested whoever paints the BWM railings, could paint the metal arms of the benches as well.

**Action 1:** HTC to pass on committees thanks to maintenance man for work carried out.  
**Action 2:** Cllr Reeves to meet with maintenance man to get heating remote control working at The Croft Field Centre (Cllr Simpson thanked him for his work on this).

**RA2025060** Receive update on ROSPA

Cllr Simpson read through the ROSPA report with no further actions.

**RA2025061** Update on asset transfer of Ramsbury Play Park

Cllr Simpson confirmed that the Town Clerk (TC) has contacted WBC for an update. Cllr Simpson to request District Cllr Gaines' support in liaising with WBC.

**Action:** Cllr Simpson and HTC Office to ask District Cllr Gaines to speak to WBC to help move this along.

**RA2025062** Update on Containers at Triangle Field for HTC & Hungerford Archers

Cllr Simpson confirmed that the TC is applying for full planning permission which is needed for permanent containers. Cllrs discussed best option on where the containers should be placed.

**Action 1:** Cllr Keates and Town Clerk (TC) to meet with representatives from the Rugby Club  
**Action 2:** Cllr Simpson to liaise with the Archers for an update.  
**Action 3:** TC to provide a report confirming costs of containers.

**RA2025063** Update on Swimming Pool House: sycamore tree, electric wiring and fence.

Cllrs discussed the need for action from SSE and to review afterwards if further action is required. The front fence will need to be replaced like for like (wood / 4ft)

**Action 1:** TC to obtain quote for the fence and put it on the agenda for R&A in November.  
**Action 2:** Look to budget to replace side fence next financial year.

**RA2025064** Agree to the removal of the Trim Trail at Triangle Field

Cllrs discussed the removal of the trim trail from site given that it is at end of its life. A site visit will be carried out to determine what is salvageable. Plan to budget next year for outdoor equipment.

**Action 1:** TC to obtain quotes to remove equipment.

**Proposed:** Cllr Simpson  
**Seconded:** Cllr Fyfe  
**Resolution:** Remove Trim Trail and budget for new outdoor equipment next year

**RA2025065** Refer to previous Tree Report **section a)** and consider if any other HTC maintained areas require an arboriculturist general check/survey and **section c)** agree next steps following the structural survey carried out at the Memorial Avenue - the recommendation was to remove the conifers that are undermining the structure of the wall.

Cllrs agreed that the perimeter of the Triangle Field requires an Arboriculturist general survey/Report (Section a of Tree Report).

Cllrs agreed the trees should be cut low, use eco-plugs, & plant around as per tree report (Section c).

Cllr Simpson/TC to liaise with Royal British Legion to determine next steps for Memorial Avenue due to deterioration of memorial trees.

**Proposed:** Cllr Simpson

**Seconded:** Cllr Fyfe

**Resolution:** Cllrs agreed that the perimeter of the Triangle Field should have an Arboriculturist general survey/Report (Section a) and proposed to cut low, use eco-plugs, and plant around as per Section c) the trees as per the tree report for Memorial Avenue.

**RA2025066** Consider quotation for new surfacing at Skate Park

Cllrs asked questions whether the Bonded Rubber Mulch is likely to shrink due to adverse weather.

It was suggested the TC to provide revised quotes for all the highlighted areas in the report and if that is a cheaper option HTC will review budget in November.

**Action 1:** TC to obtain an update on costs of doing all three highlighted areas.

**Action 2:** TC to ascertain whether the Bonded Rubber Mulch is subject to shrinkage.

**Proposed:** Cllr Simpson

**Seconded:** Cllr Reeves

**Resolution:** TC to provide updated costs and ascertain if the Rubber Mulch is liable to shrinkage and Cllrs to review budget in November.

## **PART TWO**

‘The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960’.

**RA2025067** Discuss and agree the future of Sporting Facilities in Hungerford

Cllrs discussed HTC reviewing all sporting facilities in Hungerford in March 2026.

**Proposed:** Cllr Simpson

**Seconded:** Cllr Brunning

**Resolution:** HTC to review all sporting facilities in Hungerford in March 2026.

Meeting ended 8.50pm